

# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive (to be confirmed at the next meeting)**

*Minutes of a meeting held on 4 March 2013  
in the Collingwood Room, Civic Offices, Fareham*

**Present:** Councillor S D T Woodward - Policy, Strategy and Finance  
(Executive Leader)  
Councillor T M Cartwright - Public Protection (Deputy Leader)  
Councillor B Bayford - Health and Housing  
Councillor K D Evans - Strategic Planning and Environment  
Councillor Mrs C L A Hockley - Leisure and Community  
Councillor L Keeble - Streetscene

**Also in attendance, Councillors:**

Miss S M Bell (Chairman of Leisure and Community Policy Development and Review Panel)  
J V Bryant (Chairman of Strategic Planning and Environment Policy Development and Review Panel)  
Mrs P M Bryant (Chairman of Licensing and Regulatory Affairs Committee)  
Mrs M E Ellerton (Chairman of Health and Housing Policy Development and Review Panel)  
Miss T Harper (Chairman of Streetscene)  
D C S Swanbrow (Chairman of Scrutiny Board)



## **Public Session**

### **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 11 February 2013 ([x-130211-m](#) refers) be confirmed and signed as a correct record.

### **3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader was pleased to announce that following a formal tender process, the European Recycling Company Ltd had been appointed to provide and service clothing and textile recycling banks on Fareham Borough Council land. He confirmed that the contract would commence on 1<sup>st</sup> April 2013 and would run for a period of four years.

The Executive Leader stated that the contract is a framework agreement that other councils in Hampshire would be able to benefit from, with Fareham acting as the lead authority. He affirmed that the European Recycling Company is well established in this field, providing similar services for a number of other local authorities across England and that their operational, ethical and environmental credentials are among the best in the sector.

The Executive Leader confirmed that the new banks would be blue in colour and would carry the Council's corporate branding. Installation would take place on 3<sup>rd</sup> and 4<sup>th</sup> April 2013 on 14 existing sites, plus an additional 15 sites that have been identified. These are mainly in council owned car parks throughout the borough.

The Executive Leader identified three significant benefits that would result from the contract:

1. The additional sites will provide better facilities for residents to recycle;
2. Environmental – approximately 800 tonnes of clothing is still thrown away in residents' refuse (green top) bins annually – the additional facilities will help to reduce this; and
3. Financial – the council will receive a significant revenue income from the sale of the recycled material.

The Executive Leader confirmed that the Council is currently consulting residents on how they would like the proceeds from this arrangement to be distributed. Consultation is taking place via the e-panel, presentations at CATS meetings and via the Council Connect stand in the Fareham shopping centre. The consultation closes on Sunday 10<sup>th</sup> March following which the Director of Streetscene will bring a report to Executive in April with a recommendation on how the income should be distributed, once an analysis of the results of the consultation has been completed.

The Executive Leader welcomed the news that the agreement has secured a highly competitive price for each tonne collected, which should result in significantly more income being generated than is currently the case. Early indications from the consultation suggest that residents would like the proceeds to be distributed to a variety of good causes. The Executive Leader concluded that there is every possibility that all interested parties, including the charities that currently operate banks on these sites, will benefit substantially from the new arrangements.

#### **4. DECLARATIONS OF INTEREST**

Councillor Cartwright declared a pecuniary interest for item 8(1) - Housing Allocations Policy as his father-in-law is currently registered on the Housing Waiting List. Councillor Cartwright left the room for this item and was not present for the discussion or decision.

#### **5. PETITIONS**

There were no petitions presented for this meeting.

#### **6. DEPUTATIONS**

The Executive received a deputation from Mr Raymond Randall in relation to item 9(1) - Lockwood Community Centre and was thanked accordingly (see minute 9(1) below.

The Executive received a deputation from Mr Geoffrey Eales in relation to item 9(1) - Lockwood Community Centre and was thanked accordingly (see minute 9(1) below.

The Executive Leader agreed to bring that item for consideration forward on the agenda.

#### **7. MINUTES/REFERENCES FROM OTHER COMMITTEES**

The Executive received the minutes of the Housing Tenancy Board held on 21 January 2013. There were no outstanding references from this meeting.

#### **8. EXECUTIVE MATTERS FOR DECISION IN PUBLIC**

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

##### **Health and Housing**

- (1) Housing Allocations Policy (Key Decision) - Decision No. [2012/13-157](#)

Councillor Cartwright declared a pecuniary interest for this item as his father-in-law is currently registered on the Housing Waiting List. Councillor Cartwright left the room for this item and was not present for the discussion or decision.

RESOLVED that:

- (a) the Executive approves and adopts the proposed new Allocations Policy for implementation from 1<sup>st</sup> May 2013;
- (b) the existing waiting list is frozen and all housing applications be reviewed and re-prioritised; and
- (c) the Member Working group reconvenes in November 2013 to evaluate the impact of the changes and report their findings to the Health and Housing Panel.

- (2) Tenancy Strategy (Key Decision) - Decision No. [2012/13-158](#)

RESOLVED that the draft Tenancy Strategy and the draft Tenancy Policy are approved for adoption and implementation with effect from 1 April 2013.

## **9. Leisure and Community**

- (1) Lockwood Community Centre - Decision No. [2012/13-159](#)

The comments of the Deputies were taken into account during consideration for this item (see minute 6 above).

RESOLVED that the Executive:

- (a) approves the continued funding of the Lockwood Community Centre for a further 3 months, pending the transfer of management to the newly formed Lockwood Community and Sports Association;
- (b) approves the progress on the formation of a community association; and
- (c) recommends that the Council appoint a trustee to sit on the management committee of the newly formed charity.

## **10. Policy, Strategy and Finance**

- (1) Maintaining the Vibrancy of Fareham Town Centre: Update (Key Decision) - Decision No. [2012/13-160](#)

RESOLVED that the Executive:

- (a) notes the progress in implementing the Town Centre Action Plan approved in September 2012;
- (b) approves the updated Action Plan, as set out in Appendix A to the report ([xps-130304-r09-cmi](#) refers);
- (c) delegates authority to the Executive Leader to take the final decision on the type of permanent structure to be installed in the Henry Cort pedestrian area as described in the report; and
- (d) agrees that the Action Plan remains an evolving document to be updated as appropriate and that further reports be made to the Executive as appropriate when there is the need for a formal decision.

- (2) Matched Funding - Quarterly Report - Decision No. [2012/13-161](#)

RESOLVED that the Executive:

- (a) approves a matched funding award of up to £25,000 for Fareham Bowls Club;
- (b) approves a matched funding award of up to £7,500 for Sarisbury Community Centre;
- (c) approves a matched funding award of up to £21,500 for Salmiakki Community Interest Company;
- (d) agrees all awards subject to all contributory funding being secured; and
- (e) approves a community use agreement to be entered into with Fareham Bowls Club and Salmiakki Community Interest Company.

- (3) Business Solent Champion Proposal - Decision No. [2012/13-162](#)

RESOLVED that the Executive accepts the offer from Business Solent at an annual subscription of £1,000 commencing from 1 March 2013.

### **Private Session**

#### **EXECUTIVE MATTER FOR DECISION IN PRIVATE**

The Executive considered the following matter for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

#### **11. Policy, Strategy and Finance**

- (1) Citizen of Honour (and Young Citizens of the Year) - Decision No. [2012/13-163](#)

RESOLVED that the Executive:

- (a) selected two candidates from the nominations listed in the report, to be formally recognised as Citizen of Honour 2013 at the Council's annual Mayor Making ceremony;
- (b) selected one candidate from the nominations listed in the report, to be formally recognised as Young Citizen of Honour 2013 (12-18 year olds) at the Council's annual Mayor Making ceremony.

- (2) Irrecoverable Debts - Decision No. [2012/13-164](#)

RESOLVED that the debts listed in Appendix A to the report, be written off as irrecoverable.

*(NOTE: All decisions are non-key decisions unless otherwise indicated)*

(The meeting started at 6:00pm  
and ended at 6:35pm).